Office of Administrative Hearings (OAH) Procedures Transmittal			Transmittal Number: 06-14
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Distribution:			**Subject:**
ALB OAH Staff [X]	**UPS ALJs** [X]	**Upstate LDSS** [X]	New Outcome Reason Code W-25
	SUP ALJs [X]		
NYC OAH Staff [X]	**NYC ALJs** [X]	**NYC Agencies** [X]	
	SUP ALJs [X]		

A new Outcome Reason code has been created and will be available for statewide use on the Fair Hearing Information System (FHIS) effective December 2, 2006. Please note the addition of **Outcome Reason Code W-25:**

AGENCY STIPULATED TO SETTLE A NON-NOTICE-OF-INTENT-BASED ISSUE

This outcome code will be applied in cases where the Agency representative stipulates to take the necessary action to resolve a fair hearing issue that does not involve a Notice of Intent. For example, if the issue for the hearing is the failure to add the needs of a child to the PA budget and the Agency stipulates at the hearing to do so, the outcome would be coded W-25. (In NYC, these are not to be sent to the Section Clerks for SOS.)

If there are any questions with respect to this transmittal, you may contact your supervisor or Susan Fiehl at (518) 473-4779 or via email susan.fiehl@otda.state.ny.us.

Mark Lacivita, Director of Administration
Office of Administrative Hearings