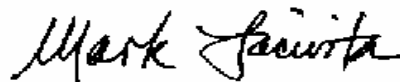


Office of Administrative Hearings (OAH) Procedures Transmittal		Transmittal Number: 05-27
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ALB OAH Staff <input checked="" type="checkbox"/>	UPS ALJs <input checked="" type="checkbox"/>	Upstate LDSS <input checked="" type="checkbox"/>
	SUP ALJs <input checked="" type="checkbox"/>	
NYC OAH Staff <input checked="" type="checkbox"/>	NYC ALJs <input checked="" type="checkbox"/>	NYC Agencies <input checked="" type="checkbox"/>
	SUP ALJs <input checked="" type="checkbox"/>	
		Subject: NYC Job Center 79 Closed for Renovation DRAFT

We have been notified by the New York City Human Resources Administration (HRA) that Job Center 79 has been closed for renovation through December, 2005. All clients have been temporarily assigned to Job Center 78 at 404 Pine Street, Third Floor, Brooklyn, New York 11208. All hearing notifications and decisions are being temporarily diverted electronically to Job Center 78 at the Pine Street address, as well.

When processing fair hearing requests and all related transactions, Communications Intake Unit (CIU) staff should continue to utilize N079 in the Agency field but should be aware that, in conversations with clients from Center 79, clients have been temporarily reassigned. At such time as HRA informs this office of the reopening of Center 79, you can expect to be advised.

If there are any questions with respect to this transmittal, you may contact your supervisor or Susan Fiehl at (518) 473-4779 or via email susan.fiehl@otda.state.ny.us.



Mark Lacivita, Director of Administration
Office of Administrative Hearings