

Office of Administrative Hearings (OAH) Procedures Transmittal			Transmittal Number:	04-05
Distribution:			Date:	July 8, 2004
			Page:	1 of 2
			Subject:	HRA <u>Acevedo</u> Settlement Notice
ALB OAH Staff <input checked="" type="checkbox"/>	UPS ALJs <input checked="" type="checkbox"/> ALB/LI Only	Upstate LDSS <input type="checkbox"/>		
	SUP ALJs <input checked="" type="checkbox"/> ALB/LI Only			
NYC OAH Staff <input checked="" type="checkbox"/>	NYC ALJs <input checked="" type="checkbox"/>	NYC Agencies <input checked="" type="checkbox"/>		
	SUP ALJs <input checked="" type="checkbox"/>	HRA/NORI Only		

On Monday, June 28, 2004, 11,000 notices went out pursuant to the Acevedo litigation settlement, which involves Office of Child Support Enforcement (OCSE) sanctions for NYC clients, that had defective and/or no notices on or after January, 2000. The NYC Human Resources Administration (HRA) anticipates sending a total of 13,000 such notices. While the hearing request rate is unpredictable, we have already heard from a number of clients.

Two notices are attached; one for clients "Under Sanction" (EXP-76M) and one for clients whose "Sanction Ended" (EXP-76N). The initial mailing (11,000 notices) consisted of those for clients whose sanction ended (EXP-76N), 6,000 of which were sent to former recipients with closed cases. The remaining notices for those who remain under sanction (EXP-76M) are to be sent out in batches of approximately 250 per week through October, 2004. These clients will be invited to attend an appointment designed to lift the sanction upon the client's cooperation with the Office of Child Support Enforcement (OCSE).

The notices advise currently-sanctioned clients to contact the Acevedo Information Line and the sanction-ended clients the Acevedo Conference Line (located on the upper right of the notice) if they wish to seek information or a conference, if they do not understand the notice or if they think the determination is wrong. The notice further refers clients to the New York Legal Assistance Group at (212) 371-6873 (referenced as the ACEVEDO settlement line) for legal help in requesting a fair hearing.

Inasmuch as HRA needs these cases special handled, they have identified the notices as Acevedo Agreement Notices so that the Office of Administrative Hearings (OAH) can identify and schedule them on a separate Job Center 39 calendar with representatives participating from both the Office of Revenue Investigation (ORI) and the Family Independence Administration (FIA.) To accomplish this, we will need Communications Intake Unit staff to code all requests pursuant to the Acevedo settlement notices as follows:

Agency: N039 (Do NOT add any secondary agency)
Category: SNA/ FA
Subcategory: SP08
Action: INAD
Issue Code: 121 (Do NOT add any supplemental issues)
Hearing Location: 14 Boerum Place (FHIS will assign Hearing Location)



Name: _____

Case Number: _____

Caseload: _____

ACEVEDO Conference Line: _____

Acevedo Agreement Notice (Sanction Ended)

Dear Participant:

New York City's Human Resources Administration (HRA) has determined that you were sanctioned for failure to cooperate with the Office of Child Support Enforcement (OCSE) on or after January 1, 2000. A sanction for noncompliance with a child support requirement is open-ended and continues until you cooperate. While you were sanctioned for a period of time in the past, you are no longer under sanction.

You have the right to request a Fair Hearing to challenge your OCSE sanction. You also have a right to request a Fair Hearing to challenge HRA's failure to lift your OCSE sanction during the time that you were under sanction. Please read the following about how to request a Fair Hearing.

If you ask for a Fair Hearing, please bring this notice to the hearing and give it to the Administrative Law Judge who hears your case.

If you need help with this notice, you may call the ACEVEDO settlement line at the New York Legal Assistance Group for free legal help. The number is (212) 371-6873.

Sincerely,

Catherine McAlevey
Deputy Commissioner
Family Independence Administration

**BE SURE TO READ THE CONFERENCE AND FAIR HEARING INFORMATION
ON HOW TO APPEAL OUR DECISION ON YOUR CASE**

Conference and Fair Hearing Information

CONFERENCE

If you think our decision is wrong, or if you do not understand our decision, please call us to set up a conference (informal meeting with us). To do this, call the Acevedo conference line number on the attached notice or write to us at the address on the attached notice. Sometimes this is the fastest way to solve a problem you may have. We encourage you to do this even if you have asked for a Fair Hearing. If you ask for a conference, you are still entitled to a Fair Hearing.

STATE FAIR HEARING

How to Ask for a Fair Hearing: If you believe the decision(s) we are making is/are wrong, you may request a State Fair Hearing by telephone, in writing, fax, in person or online.

- (1) **TELEPHONE:** Call (800) 342-3334. (Please have this notice in hand when you call.)
- (2) **WRITE:** Send a copy of the entire notice, with the "Fair Hearing Request" section completed, to the Office of Administrative Hearings, New York State Office of Temporary and Disability Assistance, P.O. Box 1930, Albany, NY 12201. (Please keep a copy for yourself.)
- (3) **FAX:** Fax a copy of the entire notice, with the "Fair Hearing Request" section completed, to: (518) 473-6735.
- (4) **IN PERSON:** Bring a copy of the entire notice, with the "Fair Hearing Request" section completed, to the Office of Administrative Hearings, New York State Office of Temporary and Disability Assistance at either 14 Boerum Place, Brooklyn or 330 West 34th Street, 3rd floor, Manhattan.
- (5) **ONLINE:** Complete an online request form at: <http://www.otda.state.ny.us/oah/forms.asp>

What to Expect at a Fair Hearing: The State will send you a notice that tells you when and where the Fair Hearing will be held. At the hearing, you will have a chance to explain why you think our decision is wrong. To help explain your case, you can bring a lawyer and/or witnesses such as a relative or a friend to the hearing, and/or give the Hearing Officer any written documentation related to your case such as: pay stubs, leases, receipts, bills and/or doctor's statements, etc. If you cannot come yourself, you can send someone to represent you. If you are sending someone who is not a lawyer to the hearing instead of you, you must give that person a letter to show the Hearing Officer that you want that person to represent you. At the hearing, you, your lawyer or your representative can also ask questions of witnesses whom we bring, or you bring, to explain the case.

LEGAL ASSISTANCE: If you need free legal assistance, you may be able to obtain such assistance by contacting your local Legal Aid Society or other legal advocate group. You may locate the nearest Legal Aid Society or advocate group by checking the Yellow Pages under "Lawyers." You may also call the Acevedo settlement line at the New York Legal Assistance Group. The number is (212) 371-6873.

ACCESS TO YOUR FILE AND COPIES OF DOCUMENTS: To help you get ready for the hearing, you have a right to look at your case files. If you call, write or fax us, we will send you free copies of the documents from your files, which we will give to the Hearing Officer at the Fair Hearing. Also, if you call, write or fax us, we will send you free copies of specific documents from your files which you think you may need to prepare for your Fair Hearing. To ask for documents or to find out how to look at your file, call (718) 722-5012, fax (718) 722-5018 or write to HRA Division of Fair Hearing, 14 Boerum Place, Brooklyn, New York 11201. If you want copies of your documents from your case file, you should ask for them ahead of time. Usually, they will be sent to you within three working days of when you asked for them. If you make your request less than five working days before your hearing, your case file documents may be given to you at your hearing.

INFORMATION: If you want more information about your case, how to ask for a Fair Hearing, how to see your file or how to get additional copies of documents, call or write to us at the phone number and/or address listed on the front of this notice.

FAIR HEARING REQUEST

Deadline: If your public assistance case was sanctioned for noncompliance with OCSE, you have sixty (60) days from the date of this notice to request a Fair Hearing to challenge the OCSE sanction or HRA's failure to inform you of the requirements to lift your OCSE sanction.

If you cannot reach the New York State Office of Temporary and Disability Assistance by phone, by fax, in person or online, please write to ask for a Fair Hearing before the deadline.

I want a Fair Hearing. The Agency's decision is wrong because:

Print Name: _____ Case Number: _____

Address: _____ Telephone Number: _____
Street Apt. No. City State Zip Code

Signature: _____ Date: _____

Información sobre Conferencias y Audiencias Imparciales

CONFERENCIA

Si usted considera que nuestra decisión ha sido errónea, o si no la entiende, por favor llámenos para arreglar una conferencia (reunión informal con nosotros). Para ello, llame al número de la línea Acevedo para conferencias que aparece en las hojas adjuntas, o escribanos a la dirección que también aparece en las hojas adjuntas. A veces este resulta el modo más rápido de solucionar algún problema que pueda tener. Le recomendamos que así lo haga, aun si ha pedido una Audiencia Imparcial. En el caso de solicitar una conferencia, usted seguirá teniendo derecho a una Audiencia Imparcial.

AUDIENCIA IMPARCIAL ESTATAL

Cómo Solicitar una Audiencia Imparcial: Si usted considera que la(s) decisión(es) que estamos tomando es/son errónea(s), puede solicitar una Audiencia Imparcial Estatal por teléfono, por escrito, por fax, en persona o por Internet.

- (1) **POR TELÉFONO:** Llame al **(800) 342-3334**. (Favor de tener este aviso a mano cuando llame.)
- (2) **POR ESCRITO:** Envíe una copia de todo el aviso con la sección "Petición de Audiencia Imparcial" llenada a: Office of Administrative Hearings, New York State Office of Temporary and Disability Assistance, **P.O. Box 1930, Albany, NY 12201**.
(Favor de guardar una copia para usted.)
- (3) **POR FAX:** Envíe una copia de todo el aviso, con la sección "Petición de Audiencia Imparcial" llenada al número: **(518) 473-6735**.
- (4) **EN PERSONA:** Traiga una copia de todo el aviso, con la sección "Petición de Audiencia Imparcial" llenada a la Oficina de Audiencias Administrativas, Office of Administrative Hearings, New York State Office of Temporary and Disability Assistance a cualquiera de las siguientes direcciones: **14 Boerum Place, Brooklyn**; o **330 West 34th Street, 3rd floor, Manhattan**.
- (5) **POR INTERNET:** Complete una solicitud de formulario electrónico conectándose a: <http://www.otda.state.ny.us/oah/forms.asp>

Qué Puede Esperar de La Audiencia Imparcial: El Estado le enviará una notificación que le informa de cuándo y dónde se llevará a cabo la Audiencia Imparcial. En la audiencia, usted tendrá la oportunidad de explicar la razón por la que considera que nuestra decisión es errónea. Para ayudarle a presentar su caso, usted puede traer a la audiencia a un abogado y/o testigos como familiares o amigos, y/o entregarle al Funcionario de la Audiencia cualquier documento escrito relacionado con su caso tal como: talones de paga, contratos de arrendamiento, recibos, cuentas y/o declaraciones médicas, etc. Si no puede acudir a la audiencia, puede enviar a alguien que le represente. Si tal representante no es abogado, usted debe proporcionarle una carta para que el Funcionario de la Audiencia sepa que usted desea que tal persona le represente. Durante la audiencia, usted, su abogado o su representante también pueden interrogar a los testigos por parte nuestra o suya, para aclarar el caso.

ASISTENCIA LEGAL: Si necesita asistencia legal gratis, podría obtener tal asistencia comunicándose con la Sociedad de Ayuda Legal de su localidad (Legal Aid Society) u otro grupo legal de abogacía. Usted puede localizar la Sociedad de Ayuda Legal o grupo de obogacía más cercano buscando en las páginas amarillas bajo "lawyers" (abogados). También puede llamar a la línea de acuerdo de Acevedo del Grupo de Asistencia Legal de Nueva York (New York Legal Assistance Group) al: **(212) 371-6873**.

ACCESO A SU ARCHIVO Y COPIAS DE DOCUMENTOS: Para ayudarle a prepararse para la audiencia, usted tiene el derecho de revisar los archivos de su caso. Si usted nos llama, nos escribe o nos manda un facsímil, le proporcionaremos copias gratuitas de los documentos que se encuentran en su archivo, los mismos que se entregarán al Funcionario de Audiencias durante la Audiencia Imparcial. Además, si usted nos llama, nos escribe o nos manda su petición por facsímil, le enviaremos copias gratuitas de documentos específicos contenidos en su archivo y los cuales usted considere necesarios al prepararse para la Audiencia Imparcial. Para pedir documentos o para averiguar como revisar su archivo, llámenos al **(718) 722-5012**, por facsímil al **(718) 722-5018** o escriba a: **HRA Division of Fair Hearing, 14 Boerum Place, Brooklyn, New York 11201**. Si desea copias de documentos contenidos en su archivo, debe pedirlos con anticipación. Generalmente, estas se le enviarán dentro de tres días laborales a partir de la fecha en que las pide. Si solicita las copias menos de cinco días laborales antes de la fecha en que se celebrará su audiencia, se le podrían entregar el día de la audiencia.

INFORMACIÓN: Si desea más información sobre su caso, como pedir una Audiencia Imparcial, como revisar su archivo o como obtener copias adicionales de documentos, llame o escribanos al número telefónico y/o dirección que aparecen en la parte delantera de este aviso.

PETICIÓN DE AUDIENCIA IMPARCIAL

Fecha Límite: Si su caso de asistencia pública fue sancionado por incumplimiento de OCSE, usted tiene de sesenta (60) días a partir de la fecha de este aviso para solicitar una Audiencia Imparcial que recusa la sanción OCSE o la falta por parte de la HRA de informarle de los requisitos para levantar la sanción OCSE.

Si no logra comunicarse con la New York State Office of Temporary and Disability Assistance (Oficina del Estado de Nueva York de Asistencia Temporal y para Incapacitados) por teléfono, por fax, en persona o por Internet, favor de enviar por escrito su solicitud de Audiencia Imparcial antes de la fecha límite.

Deseo una Audiencia Imparcial. La decisión de la agencia es errónea porque:

Nombre en Letras de Molde: _____ Número de Caso: _____

Dirección: _____ Número de Teléfono: _____
Calle Num. del Apto. Ciudad Estado Código Postal

Firma del Solicitante: _____ Fecha: _____



Date: _____

Case Number: _____

Case Name: _____

Caseload: _____

ACEVEDO Information Line: _____

Acevedo Agreement Notice (Under Sanction)

Dear Participant:

New York City's Human Resources Administration (HRA) has determined that you were sanctioned for failure to cooperate with the Office of Child Support Enforcement (OCSE) on or after January 1, 2000. A sanction for noncompliance with a child support requirement is open-ended and continues until you cooperate. You are currently sanctioned but the sanction will end if you cooperate.

If you are interested in cooperating with OCSE and lifting your sanction, please report to the address below on the date/time indicated. Please bring any documentation to this meeting that may support the lifting of the sanction.

Appointment Date: _____ Day: _____ Time: _____ Phone: _____

Location: _____
Location Name

_____ Address Line 1

_____ Address Line 2

_____ City _____ State _____ Zip Code

Travel Directions:

If you are unable to keep this appointment, please call the ACEVEDO Information line above.

You have the right to request a Fair Hearing to challenge your OCSE sanction. You also have a right to request a Fair Hearing to challenge HRA's failure to lift your OCSE sanction. Please read the insert to see how to request a Fair Hearing.

If you ask for a Fair Hearing, please bring this notice to the hearing and give it to the Administrative Law Judge who hears your case.

If you need help with this notice, you may call the ACEVEDO settlement line at the New York Legal Assistance Group for free legal help. The number is (212) 371-6873.

Sincerely,

Catherine McAlevey
Deputy Commissioner
Family Independence Administration

Conference and Fair Hearing Information

CONFERENCE

If you think our decision is wrong, or if you do not understand our decision, please call us to set up a conference (informal meeting with us). To do this, call the Acevedo information line number on the attached notice or write to us at the address on the attached notice. Sometimes this is the fastest way to solve a problem you may have. We encourage you to do this even if you have asked for a Fair Hearing. If you ask for a conference, you are still entitled to a Fair Hearing.

STATE FAIR HEARING

How to Ask for a Fair Hearing: If you believe the decision(s) we are making is/are wrong, you may request a State Fair Hearing by telephone, in writing, fax, in person or online.

- (1) **TELEPHONE:** Call (800) 342-3334. (Please have this notice in hand when you call.)
- (2) **WRITE:** Send a copy of the entire notice, with the "Fair Hearing Request" section completed, to the Office of Administrative Hearings, New York State Office of Temporary and Disability Assistance, P.O. Box 1930, Albany, NY 12201. (Please keep a copy for yourself.)
- (3) **FAX:** Fax a copy of the entire notice, with the "Fair Hearing Request" section completed, to: (518) 473-6735.
- (4) **IN PERSON:** Bring a copy of the entire notice, with the "Fair Hearing Request" section completed, to the Office of Administrative Hearings, New York State Office of Temporary and Disability Assistance at either 14 Boerum Place, Brooklyn or 330 West 34th Street, 3rd floor, Manhattan.
- (5) **ONLINE:** Complete an online request form at: <http://www.otda.state.ny.us/oah/forms.asp>

What to Expect at a Fair Hearing: The State will send you a notice that tells you when and where the Fair Hearing will be held. At the hearing, you will have a chance to explain why you think our decision is wrong. To help explain your case, you can bring a lawyer and/or witnesses such as a relative or a friend to the hearing, and/or give the Hearing Officer any written documentation related to your case such as: pay stubs, leases, receipts, bills and/or doctor's statements, etc. If you cannot come yourself, you can send someone to represent you. If you are sending someone who is not a lawyer to the hearing instead of you, you must give that person a letter to show the Hearing Officer that you want that person to represent you. At the hearing, you, your lawyer or your representative can also ask questions of witnesses whom we bring, or you bring, to explain the case.

LEGAL ASSISTANCE: If you need free legal assistance, you may be able to obtain such assistance by contacting your local Legal Aid Society or other legal advocate group. You may locate the nearest Legal Aid Society or advocate group by checking the Yellow Pages under "Lawyers." You may also call the Acevedo settlement line at the New York Legal Assistance Group. The number is (212) 371-6873.

ACCESS TO YOUR FILE AND COPIES OF DOCUMENTS: To help you get ready for the hearing, you have a right to look at your case files. If you call, write or fax us, we will send you free copies of the documents from your files, which we will give to the Hearing Officer at the Fair Hearing. Also, if you call, write or fax us, we will send you free copies of specific documents from your files which you think you may need to prepare for your Fair Hearing. To ask for documents or to find out how to look at your file, call (718) 722-5012, fax (718) 722-5018 or write to HRA Division of Fair Hearing, 14 Boerum Place, Brooklyn, New York 11201. If you want copies of your documents from your case file, you should ask for them ahead of time. Usually, they will be sent to you within three working days of when you asked for them. If you make your request less than five working days before your hearing, your case file documents may be given to you at your hearing.

INFORMATION: If you want more information about your case, how to ask for a Fair Hearing, how to see your file or how to get additional copies of documents, call or write to us at the phone number and/or address listed on the front of this notice.

FAIR HEARING REQUEST

Deadline: If your public assistance case was sanctioned for noncompliance with OCSE, you have sixty (60) days from the date of this notice to request a Fair Hearing to challenge the OCSE sanction or HRA's failure to inform you of the requirements to lift your OCSE sanction.

If you cannot reach the New York State Office of Temporary and Disability Assistance by phone, by fax, in person or online, please write to ask for a Fair Hearing before the deadline.

I want a Fair Hearing. The Agency's decision is wrong because:

Print Name: _____ Case Number: _____

Address: _____ Telephone Number: _____
Street Apt. No. City State Zip Code

Signature: _____ Date: _____

Información sobre Conferencias y Audiencias Imparciales

CONFERENCIA

Si usted considera que nuestra decisión ha sido errónea, o si no la entiende, por favor llámenos para arreglar una conferencia (reunión informal con nosotros). Para ello, llame al número de información de la línea Acevedo que aparece en las hojas adjuntas, o escribanos a la dirección que también aparece en las hojas adjuntas. A veces este resulta el modo más rápido de solucionar algún problema que pueda tener. Le recomendamos que así lo haga, aun si ha pedido una Audiencia Imparcial. En el caso de solicitar una conferencia, usted seguirá teniendo derecho a una Audiencia Imparcial.

AUDIENCIA IMPARCIAL ESTATAL

Cómo Solicitar una Audiencia Imparcial: Si usted considera que la(s) decisión(es) que estamos tomando es/son errónea(s), puede solicitar una Audiencia Imparcial Estatal por teléfono, por escrito, por fax, en persona o por Internet.

- (1) **POR TELÉFONO:** Llame al **(800) 342-3334**. (Favor de tener este aviso a mano cuando llame.)
- (2) **POR ESCRITO:** Envíe una copia de todo el aviso, con la sección "Petición de Audiencia Imparcial" llenada a: Office of Administrative Hearings, New York State Office of Temporary and Disability Assistance, **P.O. Box 1930, Albany, NY 12201**. (Favor de guardar una copia para usted.)
- (3) **POR FAX:** Envíe una copia de todo el aviso, con la sección "Petición de Audiencia Imparcial" llenada al número: **(518) 473-6735**.
- (4) **EN PERSONA:** Traiga una copia de todo el aviso, con la sección "Petición de Audiencia Imparcial" llenada a la Oficina de Audiencias Administrativas, Office of Administrative Hearings, New York State Office of Temporary and Disability Assistance a cualquiera de las siguientes direcciones: **14 Boerum Place, Brooklyn;** o **330 West 34th Street, 3rd floor, Manhattan**.
- (5) **POR INTERNET:** Complete una solicitud de formulario electrónico conectándose a: <http://www.otda.state.ny.us/oah/forms.asp>

Qué Puede Esperar de La Audiencia Imparcial: El Estado le enviará una notificación que le informa de cuándo y dónde se llevará a cabo la Audiencia Imparcial. En la audiencia, usted tendrá la oportunidad de explicar la razón por la que considera que nuestra decisión es errónea. Para ayudarle a presentar su caso, usted puede traer a la audiencia a un abogado y/o testigos como familiares o amigos, y/o entregarle al Funcionario de la Audiencia cualquier documento escrito relacionado con su caso tal como: talones de paga, contratos de arrendamiento, recibos, cuentas y/o declaraciones médicas, etc. Si no puede acudir a la audiencia, puede enviar a alguien que le represente. Si tal representante no es abogado, usted debe proporcionarle una carta para que el Funcionario de la Audiencia sepa que usted desea que tal persona le represente. Durante la audiencia, usted, su abogado o su representante también pueden interrogar a los testigos por parte nuestra o suya, para aclarar el caso.

ASISTENCIA LEGAL: Si necesita asistencia legal gratis, podría obtener tal asistencia comunicándose con la Sociedad de Ayuda Legal de su localidad (Legal Aid Society) u otro grupo legal de abogacía. Usted puede localizar la Sociedad de Ayuda Legal o grupo de obogacía más cercano buscando en las páginas amarillas bajo "lawyers" (abogados). También puede llamar a la línea de acuerdo de Acevedo del Grupo de Asistencia Legal de Nueva York (New York Legal Assistance Group) al: **(212) 371-6873**.

ACCESO A SU ARCHIVO Y COPIAS DE DOCUMENTOS: Para ayudarle a prepararse para la audiencia, usted tiene el derecho de revisar los archivos de su caso. Si usted nos llama, nos escribe o nos manda un facsímil, le proporcionaremos copias gratuitas de los documentos que se encuentran en su archivo, los mismos que se entregarán al Funcionario de Audiencias durante la Audiencia Imparcial. Además, si usted nos llama, nos escribe o nos manda su petición por facsímil, le enviaremos copias gratuitas de documentos específicos contenidos en su archivo y los cuales usted considere necesarios al prepararse para la Audiencia Imparcial. Para pedir documentos o para averiguar como revisar su archivo, llámenos al **(718) 722-5012**, por facsímil al **(718) 722-5018** o escriba a: **HRA Division of Fair Hearing, 14 Boerum Place, Brooklyn, New York 11201**. Si desea copias de documentos contenidos en su archivo, debe pedir las con anticipación. Generalmente, estas se le enviarán dentro de tres días laborales a partir de la fecha en que las pide. Si solicita las copias menos de cinco días laborales antes de la fecha en que se celebrará su audiencia, se le podrían entregar el día de la audiencia.

INFORMACIÓN: Si desea más información sobre su caso, como pedir una Audiencia Imparcial, como revisar su archivo o como obtener copias adicionales de documentos, llame o escribanos al número telefónico y/o dirección que aparecen en la parte delantera de este aviso.

PETICIÓN DE AUDIENCIA IMPARCIAL

Fecha Límite: Si su caso de asistencia pública fue sancionado por incumplimiento de OCSE, usted tiene de sesenta (60) días a partir de la fecha de este aviso para solicitar una Audiencia Imparcial que recusa la sanción OCSE o la falta por parte de la HRA de informarle de los requisitos para levantar la sanción OCSE.

Si no logra comunicarse con la New York State Office of Temporary and Disability Assistance (Oficina del Estado de Nueva York de Asistencia Temporal y para Incapacitados) por teléfono, por fax, en persona o por Internet, favor de enviar por escrito su solicitud de Audiencia Imparcial antes de la fecha límite.

Deseo una Audiencia Imparcial. La decisión de la agencia es errónea porque:

Nombre en Letras de Molde: _____ Número de Caso: _____

Dirección: _____ Número de Teléfono: _____
Calle Num. del Apto. Ciudad Estado Código Postal

Firma del Solicitante: _____ Fecha: _____

Non-Acevedo-related issues should not be added to these requests; if an appellant is seeking review of additional issues, the requests must be bifurcated. If an appellant mentions an earlier notice/sanction from the OCSE and/or a previous fair hearing on the subject, it can be mentioned in the Comment section on the Fair Hearing Information System (FHIS).

Job Center 39 is not administering these cases; the appellant's case can be from any job center. Job Center 39 is merely providing the space to administer provisions of the Acevedo settlement. Therefore, the appellant's actual job center should NOT be added as a secondary agency field as doing so will result in needless notification to the appellant's actual job center.

A discrete calendar separate from routine Job Center 39 cases will be created consisting of Subcategory SP08 (Acevedo cases). In addition, a daily report of SP08 cases will be generated to assist HRA in distinguishing these cases from routine Job Center 39 cases.

If there are any questions with respect to this transmittal, you may contact your supervisor or Susan Fiehl at (518) 473-4779 or via email 90J029@dfa.state.ny.us.



Mark Lacivita, Director of Administration
Office of Administrative Hearings