

Office of Administrative Hearings (OAH) Procedures Transmittal			Transmittal Number: 04-06
Distribution:			Date: July 23, 2004
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ALB OAH Staff <input checked="" type="checkbox"/>	UPS ALJs <input type="checkbox"/>	Upstate LDSS <input type="checkbox"/>	Subject: HRA Pilot Centralized AC Redirects for Brooklyn Job Centers
	SUP ALJs <input type="checkbox"/>		
NYC OAH Staff <input checked="" type="checkbox"/>	NYC ALJs <input type="checkbox"/>	NYC Agencies <input checked="" type="checkbox"/>	
	SUP ALJs <input type="checkbox"/>	(NHRA and Brooklyn Centers Only)	

The NYC Human Resources Administration (HRA) has implemented a pilot project for centralized notification of aid-to-continue redirects for all Brooklyn Centers. These centers are:

Refugee Centers	Center 47 & 49
Coney Island	Center 63
DeKalb	Center 64
Bushwick	Center 66
Linden	Center 67
Bay Ridge	Center 70
Euclid	Center 78
Greenwood	Center 85

The pilot started on June 14, 2004, is now working out of Job Center 67 Linden, and the on-site responsible person is Ms. Diane Dabney. All Office of Administrative Hearings (OAH) redirect notifications from the above job centers will be sent over the PDS (Print Distribution System) line printer to Ms. Dabney, and our liaisons will deal with her in all aspects of resolving aid-continuing redirect problems. Communication Intake staff should not be suggesting to appellants that they contact Ms. Dabney directly but should take the redirect request on FHIS which will ensure that Ms. Dabney is notified on a daily basis of all new redirect requests.

The pilot, if successful, will be expanded to all job centers. Any questions should be directed to your supervisor or Bert Pagano.

If there are any questions with respect to this transmittal, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90J029@dfa.state.ny.us.



Mark Lacivita, Director of Administration
Office of Administrative Hearings