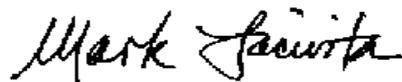


Office of Administrative Hearings (OAH) Procedures Transmittal			Transmittal Number: 01-31
Distribution:			Date: June 27, 2001
			Page: 1 of 1
ALB OAH Staff <input checked="" type="checkbox"/>	UPS ALJs <input type="checkbox"/>	Upstate LDSS <input checked="" type="checkbox"/>	Subject: Elimination of Conditional Aid Status and Scheduling Status "C" for Upstate Fair Hearing Requests
	SUP ALJs <input type="checkbox"/>		
NYC OAH Staff <input checked="" type="checkbox"/>	NYC ALJs <input type="checkbox"/>	NYC Agencies <input type="checkbox"/>	
	SUP ALJs <input type="checkbox"/>		

When making entries on the Fair Hearing Information System Request Entry screen (PFREQ1), Communications Intake Unit staff should no longer use Aid Status Conditional "CA" and Scheduling Status "C."

Previously, when scheduling a fair hearing against an Upstate local district, in situations where the intake worker was unsure as to whether to direct aid continuing based on the information provided by the appellant, the scheduling status "C" denoting conditional scheduling was used along with the aid status of "CA." This would then prompt the local district to contact this office to clarify the fair hearing issue. Since local district staff are aware that they may contact this office to challenge any aid-continuing determination or to clarify any fair hearing request, and routinely do so, the "CA" and "C" status no longer serve their original intended purpose and can, therefore, be eliminated.

If there are any questions with respect to this transmittal, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90J029@dfa.state.ny.us.



Mark Lacivita, Director of Administration
Office of Administrative Hearings