

<b>Office of Administrative Hearings (OAH) Procedures Transmittal</b>			<b>Transmittal Number:</b> 01-37
<b>Distribution:</b>			<b>Date:</b> August 6, 2001
			<b>Page:</b> 1 of 1
ALB OAH Staff <input checked="" type="checkbox"/>	UPS ALJs <input checked="" type="checkbox"/>	Upstate LDSS <input checked="" type="checkbox"/>	<b>Subject:</b>  Change of Hearing Location for Westchester County Hearings
	SUP ALJs <input checked="" type="checkbox"/>	Westchester County Only	
NYC OAH Staff <input checked="" type="checkbox"/>	NYC ALJs <input type="checkbox"/>	NYC Agencies <input type="checkbox"/>	
	SUP ALJs <input type="checkbox"/>		

The Westchester County Department of Social Services will relocate from White Plains to Mount Vernon during the week of August 27, 2001. The hearing location for Westchester County hearings will change, as follows:

Previous Hearing Location

Westchester County DSS  
Fair Hearings Unit, 5<sup>th</sup> Floor  
85 Court Street  
White Plains, NY 10601

Phone: (914) 285-5730  
Fax: (914) 285-3601

New Hearing Location

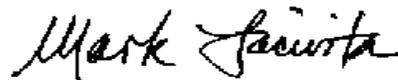
**Westchester County Department of Social Services  
Office of Fair Hearings, 6<sup>th</sup> Floor  
100 East First Street  
Mount Vernon, New York 10550**

Phone: (914) 995-5730 (Until further notice)  
Fax: (914) 995-3601 (Until further notice)

This is the hearing location for calendars commencing the week of September 10, 2001. The new hearing location will be reflected on Notices of Scheduling (OAH-457) for hearings scheduled that week. There will be no Westchester County calendars the week of August 27, 2001 and September 3, 2001, at the request of the county.

While hearings will be held on the sixth floor, appellants and representatives will be directed to report to the first floor reception area. This is the waiting area where reception staff who work for the Mount Vernon District Office will be available to check in hearing participants. The OAH-457, Notice of Scheduling, will therefore, utilize the first floor location, whereas any mail addressed to the Westchester County Department of Social Services should reflect the sixth floor address.

If there are any questions with respect to this transmittal, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via email [90J029@dfa.state.ny.us](mailto:90J029@dfa.state.ny.us).



Mark Lacivita, Director of Administration  
Office of Administrative Hearings