

Office of Administrative Hearings (OAH) Procedures Transmittal			Transmittal Number: 01-42
			Date: September 7, 2001
Distribution:			Page: 1 of 1
ALB OAH Staff <input checked="" type="checkbox"/>	UPS ALJs <input type="checkbox"/>	Upstate LDSS <input type="checkbox"/>	Subject:
	SUP ALJs <input type="checkbox"/>		Closing of Brownsville Income Support Center 73
NYC OAH Staff <input checked="" type="checkbox"/>	NYC ALJs <input checked="" type="checkbox"/>	NYC Agencies <input checked="" type="checkbox"/>	
	SUP ALJs <input checked="" type="checkbox"/>	HRA Only	

The Brownsville Income Support Center (ISC) #73 in Brooklyn will close effective September 28, 2001. The final OAH calendar for this ISC will be September 25, 2001. Communications Intake staff should discontinue entering ISC 73 in the agency field on the Fair Hearing Information System (FHIS) immediately. An edit will prevent the input of this center after September 7, 2001. Clients have been referred to alternate centers by the New York City Human Resources Administration (HRA) according to zip code, as follows:

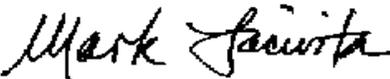
Applicants residing in zip codes 11207 and 11227 will be reassigned from Brownsville to the Euclid Job Center, ISC 78.

Applicants residing in zip code 11216 will be reassigned from Brownsville to the Coney Island Job Center, ISC 63.

If the zipcode is anything other than the above, Communications Intake staff can enter NIM in the agency field and HRA will be contacted to obtain the proper Income Support Center.

The updated NYC Income Support/Job Centers listing will be available on the Intranet. Until such time as revisions are made to the Zip Code Guide currently available on the Intranet, pen and ink changes can be noted.

If there are any questions with respect to this transmittal, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90J029@dfa.state.ny.us.



 Mark Lacivita, Director of Administration
 Office of Administrative Hearings