Office of Administrative Hearings (OAH)	Transmittal Number: 00-03
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Distribution:	
ALB OAH Staff [x] UPS ALJs/ SUP ALJs [x] Upstate LDSS [x]	Subject: Mandatory Dispute Resolution (MDR) Additional Centers 54, 62, 70, 79
NYC OAH Staff [x] NYC ALJs/ SUP ALJs [x] NYC Agencies [x]	

The New York City Human Resources Administration (HRA) has expanded the Mandatory Dispute Resolution (MDR) project to include Income Support Centers 54, 62, 70, and 79. As indicated in OAH Transmittal 99-26, the MDR process was developed to identify clients who have made a request for a hearing and notify them to appear at the agency prior to the hearing to discuss the requested issues, with the aim to limit the need to proceed with an administrative hearing if the matter can be resolved at the agency level. The MDR process remains in place at Income Support Centers 99, 51, and 53.

Please refer to OAH Transmittal 99-26 for further instructions for processing MDR-related requests. An edit is functioning on the Fair Hearing Information System (FHIS) which precludes the use of SP02 in the subcategory field when the Income Support Center is 51, 53, 54, 62, 70, 79, and 99. This allows the entry of "MDR" in the Subcategory field, if appropriate. If you have any questions regarding this transmittal, please contact your supervisor or Sue Fiehl at (518) 473-4779 or via email at 90J029@dfa.state.ny.us.

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