Office of Administrative Hearings (OAH)	Transmittal Number: 00-15
Procedures Transmittal	Date: April 11, 2000
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Distribution:			Subject: Denial Notice Reissuance of HEAP $35 Supplement for the 1998-99 HEAP Heating Season
ALB OAH Staff [X]	UPS ALJs/ [X] SUP ALJs [X]	Upstate LDSS [X]	
NYC OAH Staff [X] Info Only	NYC ALJs/ [ ] SUP ALJs [ ]	NYC Agencies [ ]	

The attached notice is being sent to approximately 200 Upstate clients who will be denied the reissuance of the HEAP $35 Supplemental payment originally issued to meet the increased energy cost for cooling during the 1998-99 HEAP heating season. The denial is based on a determination that the client or someone in the client's household already cashed the check. We anticipate a small number of Upstate hearing requests will be generated as a result of this notice. New York City clients who have this reissuance of the supplemental payment denied are not included in this notice mailing; any denials of NYC requests for a reissuance of the supplemental payment will be handled separately by the New York City Human Resources Administration.

A representative of Temporary Assistance, Office of Temporary and Disability Assistance will be responsible for preparation and representation at any Upstate hearings that are scheduled on this issue. Since this is a one-time mailing to a limited number of potential appellants, rather than creating a new agency field to ensure proper notification to the responsible OTDA agency, coding instructions for Communications Intake staff include adding this party as an "Other" address. Coding is as follows:

Agency: LDSS
Category: HEAP
Subcategory: None
Action: DENY
Issue Code: 854 (Any General HEAP Issues Not Identified by Code)

Other: James Fiore
Office of Temporary and Disability Assistance
40 North Pearl Street, Section 11A
Albany, New York 12243

Any questions can be directed to your supervisor or to Sue Fiehl at (518) 473-4779 or via email 90j029@dfa.state.ny.us.

Attachment

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Mark Lacivita, Director of Administration
Office of Administrative Hearings