| Office of Administrative Hearings (OAH) | Transmittal Number: 00-19 |
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| Procedures Transmittal | Date: July 11, 2000 |
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| Distribution: | |
| ALB OAH Staff [x] UPS ALJs/ [ ] SUP ALJs [ ] Upstate LDSS [ ] | Subject: Change of Address: HRA Office of Burial Claims |
| NYC OAH Staff [x] NYC ALJs/ [ ] SUP ALJs [ ] NYC Agencies [x] Burial Claims | |

The Office of Burial Claims at the New York City Human Resources Administration has relocated. The following should be used to update your records:

| Former Location | New Location |
|---|---|
| HRA Burial Claims Unit, Director | HRA Burial Claims Unit, Director |
| Attention: Ira M. Kluger | Attention: Ira M. Kluger |
| 350 Livingston Street, 6th Floor | 151 Lawrence Street, 5th Floor |
| Brooklyn, NY 11217 | Brooklyn, New York 11201 |
| Phone: (718) 237-5641 | Phone (718) 722-8130 |
| Fax: (718) 596-1528 | Fax: (718) 488-5474 |

If you have any questions, contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90j029@dfa.state.ny.us.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings