

Office of Administrative Hearings (OAH)			Transmittal Number: 99-28
Procedures Transmittal			Date: June 10, 1999
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Distribution:			
ALB OAH Staff [x]	UPS ALJs/ [x] SUP ALJs [x]	Upstate LDSS [x] Otsego DSS only	Subject: Address Change for Otsego County DSS Income Maintenance Staff and Change of Fair Hearing Site
NYC OAH Staff [ ]	NYC ALJs/ [ ] SUP ALJs [ ]	NYC Agencies [ ]	

Effective June 21, 1999, some Otsego County Department of Social Services' staff, including Income Maintenance staff, will be relocated to a new address. As a result of this move, fair hearings scheduled in Otsego County on or after June 21, 1999 will be held at the new site, as indicated below:

Former Fair Hearing Site

Otsego County Department  
of Social Services  
197 Main Street  
Cooperstown, NY 13326

New Fair Hearing Site

Otsego County Department  
of Social Services  
Greystone Commercial Park  
4580 State Highway 28  
Cooperstown, NY 13326

While Commissioner Christman will maintain a satellite office at the Greystone address, his primary address will remain 197 Main Street. Therefore, correspondence directed to the Commissioner or that of a general nature, should continue to be sent to 197 Main Street.

Please update your records to reflect this change in hearing site. This new address will be reflected on the Notice of Fair Hearing (OAH-457). If you have any questions regarding this transmittal, contact Sue Fiehl at (518) 473-4779 or via e-mail 90J029.

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Mark Lacivita, Director of Administration  
Office of Administrative Hearings