

Office of Administrative Hearings (OAH)	Transmittal Number: 99-37
Procedures Transmittal	Date: August 20, 1999
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Distribution:	
ALB OAH Staff [x] UPS ALJs/ [x] Upstate LDSS [x] SUP ALJs [x]	Subject: Use of Issue Code 950 (CNS Notice-Based Action) No Longer Required
NYC OAH Staff [x] NYC ALJs/ [x] NYC Agencies [x] SUP ALJs [x]	

It is no longer required that issue code 950, which tracks Client Notice System (CNS) notices, be input into the Fair Hearing Information System (FHIS) for CNS notice-based actions. Communications Intake staff should continue to "pull over" notice matches, but automatic insertion of the 950 issue code by FHIS will cease effective August 16, 1999.

In instances where staff enters a fair hearing record for the purpose of adding a supplemental issue, redirecting aid, adjourning or reopening a fair hearing, or issuing a decision and issue code 950 appears on the screen, it will be necessary to delete the 950 before proceeding to the next screen.

If you have any questions regarding this transmittal please contact your supervisor or Sue Fiehl at (518) 473-4779 or via e-mail 90J029.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings