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Distribution:	
ALB OAH Staff [x] UPS ALJs/ [ ] SUP ALJs [ ] Upstate LDSS [x]	Subject: Inquiry Program Revisions - Compliance Information Screen
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Effective March 2, 1998, the Inquiry Program (PFHINQ) was enhanced to include the Compliance Information Screen. Language now appears on the bottom of the PFINQ1 screen to indicate that a fair hearing is active in Compliance and is awaiting approval. Once the compliance complaint is approved, selection "6-CMPLNCE" will appear.

The integration of the Compliance Information Screen with the Inquiry Program will allow staff to page forward by utilizing the F2 key and to page back by utilizing the F1 key. Attached are examples of the PFINQ1 screen illustrating a case without compliance activity, a case activated in compliance awaiting approval, and a case where the compliance complaint is active and approved.

If you have any questions regarding the use of this new FHIS enhancement, please contact Lisa Hauth at (518) 474-2453 or via e-mail 89A110.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings

Attachment