

Office of Administrative Hearings (OAH) Procedures Transmittal	Transmittal Number: 98-24 Date: June 16, 1998 Page: 1 of 2 (Including Attachment)
Distribution: ALB OAH Staff [x] UPS ALJs/ [x] Upstate LDSS [] SUP ALJs [x] NYC OAH Staff [x] NYC ALJs/ [x] NYC Agencies [] SUP ALJs [x]	Subject: Revision of the Notice of Fair Hearing (DSS 457)

Recently, new language ("Your hearing will be called in the order in which you sign in.") was added to the Notice of Fair Hearing (DSS 457). As the draft transmittal announcing this new language was being circulated for review, it became evident that there were several deficiencies in the Notice of Fair Hearing. Therefore, the Notice will be modified incorporating any suggestions for revision that may be warranted.

A copy of the Notice of Fair Hearing, in its current form, is attached. Please review this Notice and submit any comments/recommendations for change to your supervisor by Tuesday, June 23, 1998. Supervisors should compile any suggestions and forward them to Sue Fiehl in either hardcopy form or via e-mail at 90J029 by Wednesday, June 24, 1998. A draft Notice of Fair Hearing, with appropriate changes, will be distributed for final comment before it is finalized. Thank you for your input.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings

Attachment

To 98-25 NYC Distribution List:

In the interest of saving the time of NYC ALJs/Sups/Admin staff who may be uncomfortable with the language "Your hearing will be called in the order of arrival.", we have duly noted the difficulties that this language may create for the NYC calendar. In all likelihood, this language will be omitted from the NYC version of the DSS 457--it was originally designed to meet the needs of upstate districts--Sebastian has amply vocalized the concerns that many of you are now feeling the need to express on behalf of the situation at the NYC hearing site. Thank you all for those comments. Anyone who has not yet responded to our request for comments, please feel free to comment on all **other** aspects of improving the proposed notice. Thank you. Sue Fiehl