| Office of Administrative Hearings (OAH) | Transmittal Number: 98-43 |
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| Procedures Transmittal | Date: November 13, 1998 |
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Distribution:

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| ALB OAH Staff [x] | UPS ALJs/ [x] SUP ALJs [x] | Upstate LDSS [x] | Subject: New FS and MA Issue Code for Agency Action Due to Finger Imaging |
| NYC OAH Staff [x] | NYC ALJs/ [x] SUP ALJs [x] | NYC Agencies [x] | |

A new Food Stamp (FS) issue code (462) and Medical Assistance (MA) issue code (263) have been established for use when coding requests involving "Agency Action Due to Finger Imaging (Client Requested)."

Food Stamp fair hearing requests based on this issue should be coded as follows:

Agency: (ISC# or NIM) or (FS# or NFS) or LDSS
Category: HR, ADC, or FS
Subcategory: None
Issue Code: 462
Action: Usually a DISC or DENIAL
Aid Status: As appropriate

Medical Assistance fair hearing requests based on this issue should be coded as follows:

Agency: (ISC# or NIM) or NMAP or LDSS
Category: HR, ADC or MA
Subcategory: None
Issue Code: 263
Action: Usually a DISC or DENIAL
Aid Status: As appropriate

In the past, issue code 162 covered all finger-imaging issues for PA, MA and FS. Currently, issue code 162 is to be used when coding PA finger-imaging issues, with the new corresponding codes of 462 for FS finger-imaging issues and 263 for MA finger-imaging issues.

The Desk Reference guide has been updated to reflect this change (See pages B-8, B-14, and B-21). Any questions can be brought to the attention of your supervisor or Sue Fiehl at (518) 473-4779 or via email 90j029.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings