Office of Administrative Hearings (OAH)	Transmittal Number: 98-45
Procedures Transmittal	Date: November 12, 1998
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Distribution:

ALB OAH Staff [x]	UPS ALJs/ [ ]	Upstate LDSS [x]	Subject: Address Change for NYS5 and DOH1 Agency Designation Contacts
	SUP ALJs [ ]	NYS5/DOH1 Only	
NYC OAH Staff [x]	NYC ALJs/ [ ]	NYC Agencies [ ]	
	SUP ALJs [ ]		

Due to the recent move of the Bureau of Medicaid Operations out of One Commerce Plaza, there is a change of address for two agency contacts, as follows:

Kathy Sherry, who receives a copy of the decision upon use of NYS5 in the agency field. Agency NYS5 is coded in the second agency field and is used for Upstate fair hearing requests concerning personal care services (Issue codes 246, 260, 261, 262, 287, 291, 292 or 293).

Previous Address (NYS5)	New Address (NYS5)
NYS Department of Health	NYS Department of Health
Division of OMM	Bureau of Medicaid Operations
Att: Kathy Sherry	Att: Kathy Sherry
P.O. Box 118, One Commerce Plaza	161 Delaware Avenue
Albany, New York 12260	Delmar, New York 12054
	Telephone: (518) 478-1091
	Fax: (518) 478-1014

Marcia Anderson, who receives notification and a copy of the decision upon use of DOH1 in the agency field. Agency DOH1 is coded in the second agency field and is used statewide for requests concerning a discontinuance or denial of participation in the Home & Community-Based Services Waiver Program for individuals with traumatic brain injuries (Issue code 293).

Previous Address (DOH1)	New Address (DOH1)
NYS Department of Health	NYS Department of Health
Office of Continuing Care	Bureau of Medicaid Operations
Att: Marcia Anderson	Att: Marcia Anderson
One Commerce Plaza, Room 607	161 Delaware Avenue
Albany, New York 12210	Delmar, New York 12054
	Telephone: (518) 478-1091
	Fax: (518) 478-1014

Please update your records accordingly.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings