Office of Administrative Hearings (OAH)	Transmittal Number: 98-46
Procedures Transmittal	Date: November 13, 1998
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Distribution:	
ALB OAH Staff [x] UPS ALJs/ [ ] Upstate LDSS [ ] SUP ALJs [ ] NYC OAH Staff [x] NYC ALJs/ [x] NYC Agencies [x] SUP ALJs [x] NTBU Only	Subject: Hearing Location Change for Transitional Benefits Unit (NTBU) Hearings

Effective Friday, November 13, 1998, the New York City Transitional Benefits Unit (NTBU) hearings will be held at 109 E. 16th Street. These hearings were previously held at 80 Centre Street.

The agency designation NTBU is utilized when a fair hearing request involves issue code 258 (Transitional Medical Assistance) and/or issue code 314 (Transitional Child Care). There is no change in coding. The OTDA 457 (Notice of Fair Hearing) will reflect the new hearing location when NTBU is noted in the agency field.

Please update your records to indicate this change. If you have any questions regarding this transmittal, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via e-mail 90J029.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings