Office of Administrative Hearings (OAH)	Transmittal Number: 97-12
Procedures Transmittal	Date: May 15, 1997
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Distribution:

ALB OAH Staff [X]	UPS ALJs/ [X] SUP ALJs [X]	Upstate LDSS [ ]	Subject: New Agency Field NBFI (Concurrent Benefits Coding) for New York City Cases
NYC OAH Staff [X]	NYC ALJs/ [X] SUP ALJs [X]	NYC Agencies [ ] (NBFI & NYC HRA)	

Effective Monday, May 19, 1997, a new agency field, NBFI (New York City Bureau of Fraud Investigation), will be used to code NYC fair hearing requests involving Concurrent Benefits issues. The notices are initiated by the City of New York, Human Resources Administration.

Further identifying characteristics for the NBFI agency field coding may include use of the WMS closing code 30-5, language in the notice referring to concurrent benefits, and/or language in the notice that a computer match matches that of a person already receiving public assistance. Use of the NBFI agency field code will ensure notification to:

Mr. Ed Coleman, Deputy Assistant Director
Prosecution Division
Bureau of Fraud Investigation
60 Hudson Street, 8th Floor
New York, New York 10013

Telephone: (212) 274-5392
Fax: (212) 274-4718

These fair hearing requests should be coded as follows:

First Agency Field:	Center # or NIM
Second Agency Field:	NBFI (can also be placed in third agency field if another agency is involved)
Category:	HR or ADC
Subcategory:	None
Action:	DISC or DENY
Issue code:	PA: 125 MA: 271 FS: 418

If you have any questions regarding this transmittal, please contact Susan Fiehl at (518) 473-4779 or via E-mail 90j029.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings