

October 2, 1997

FH #:
Case #:

This letter is about the fair hearing that you requested to review a determination of the Resources Administration concerning your Medical Assistance Program (Medicaid) benefits.

Since your hearing has not yet been held, we would like to know if a hearing is still necessary. It is possible to take care of this matter by means of a conference with you.

If the matter for which you requested a fair hearing has been resolved already, you may not want to attend and may wish to withdraw your request. If the matter has not been resolved, we can schedule a hearing to see if we can settle the matter without a hearing. Of course, if we cannot take care of the matter by conference, your fair hearing request will continue to be processed.

Please check the appropriate box at the bottom of this letter and return it to the address below.

Tear Off and Return to Address Below

Appellant Name:
Address:

FH #:
Case #:

- ++ I want a conference to try to resolve my problem informally, and a fair hearing if that does not work out.
- ++ I want to withdraw my request for a Fair Hearing.
- ++ I do not want a conference; I want my Fair Hearing to be scheduled.

Your Signature

Return form to:

Helen Greif
Fair Hearing Division/Conference Unit
Medical Assistance Program
330 West 34th Street, Rm 316
New York, NY 10025