

<p style="text-align: center;">Office of Administrative Hearings (OAH)</p> <p style="text-align: center;">Procedures Transmittal</p> <p>Distribution:</p> <p>ALB OAH Staff <input checked="" type="checkbox"/> UPS ALJs/ <input type="checkbox"/> Upstate LDSS <input type="checkbox"/> SUP ALJs <input type="checkbox"/></p> <p>NYC OAH Staff <input checked="" type="checkbox"/> NYC ALJs/ <input checked="" type="checkbox"/> NYC Agencies <input checked="" type="checkbox"/> SUP ALJs <input checked="" type="checkbox"/> (HRA Only)</p>	<p>Transmittal Number: 97-46 AMENDED</p>
	<p>Date: December 19, 1997 Reissued: Feb. 23, 1998</p> <p>Page: 1 of 1</p>
	<p>Subject: Coding Change: Subcategory PAFS Scheduling Status "N"</p>

Effective immediately, subcategory PAFS (Public Assistance Food Stamps) should no longer be used when coding Upstate and NYC fair hearing requests involving a food stamp only issue on a public assistance case.

New York City Cases Only:

In lieu of the PAFS subcategory, these cases should be coded with a scheduling status "N" (next available calendar) to ensure prompt scheduling pursuant to directives in the Moore v. Perales litigation.

Whereas previous coding of PAFS as a subcategory resulted in these requests being scheduled on a separate calendar, they will now be integrated into the regular PA calendar and should, therefore, continue to be coded with the appropriate Income Support Center (ISC).

Consideration can now be given to placing these cases on the SP01 or SP02 triage calendars, as appropriate. If the food stamp only issue meets the criteria for SP01 (discontinuances/reductions without notice) or SP02 (notice-based discontinuances/reductions), the subcategory field should be noted accordingly. Non-PA food stamp issues should continue to be scheduled on separate calendars, which will result when the agency field is coded properly as NF__ or NFS.

The FHIS Desk Reference Guide has been updated to reflect this change. Any questions can be directed to your supervisor or to Sue Fiehl at (518) 473-4779 or via e-mail 90J029.

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