Office of Administrative Hearings (OAH)	Transmittal Number: 97-49
Procedures Transmittal	Date: December 11, 1997
	Page: 1 of 1
Distribution:	
ALB OAH Staff [x] UPS ALJs/ [ ] SUP ALJs [ ] Upstate LDSS [x]	Subject: Contact Change and Coding Revisions for Prior Approval/ Prior Authorization Issues (HSM1 & HSM2)
NYC OAH Staff [x] NYC ALJs/ [ ] MA SUP ALJs [x] NYC Agencies [x] HSM1 Only	

Effective immediately, Mr. William Hamilton has been designated as the contact for all fair hearing matters on behalf of the Office of Medicaid Management (OMM) for medical and dental prior approval issues. Previously, two agency designations (HSM1 and HSM2) were utilized to code OMM prior approval issues. HSM1 generated notification to Vincent Martiniano on all prior approval issues other than dental, and HSM2 generated notification to Ms. Lori Siemian for all dental prior approval issues. Since Mr. Hamilton will handle both dental and non-dental issues, there is no longer a need to utilize the HSM2 agency designation. All prior approval and prior authorization issues should, therefore, be coded as follows:

Agency:	LDSS/HSM1 (Upstate)
	NMAP/HSM1 (NYC)
Category:	MA
Subcategory:	OHSM
Action:	DISC/RED/INAD/DEN
Issue Code:	241, 242, 243, 244, 247, 269

This will generate notification to the:

Bureau of Medical Review & Evaluation
New York State Department of Health
Atten: Mr. William Hamilton
99 Washington Avenue, Suite 800
Albany, New York 12210-2808

Telephone: (518) 474-8161
Fax: (518) 474-9760

This transmittal supersedes Transmittal Number OAH 97-18. The Desk Reference Guide and Issue Codes have been modified to reflect this change. If you have any questions regarding this transmittal, please contact your supervisor or Sue Fiehl at (518) 473-4779 or via e-mail 90J029.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings