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Office of A	dministrative H	earings (OAH)	Transmittal Number: 96-20
Procedures Transmittal			Date: June 25, 1996
			Page: 1 of 2
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Distribution:		ł	
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ALB OAH Staff [X]	UPS ALJs/ []	Upstate LDSS []	Subject: Change of
1		OMRDD and Care	3
i	SUP ALUS []	OMRDD and care ;	
		at Home Only [X]	Renaming of Issue
NYC OAH Staff [X]	NYC ALJs/ []	NYC Agencies []	Code 270 for the Care
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İ	SUP ALJs []	i	at Home Program (CAH)
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Please update your records to reflect the following change of contact person for the New York State Department of Social Services' Care at Home Program:

Former Contact Person

NYSDSS Division of Health and Long Term Care (Prim. Care) Att: Janice Tricarico, Care at Home Att: Ronita Heller, Care at Home 40 North Pearl Street (TT, Room 608) 40 North Pearl Street (TT, Room 608) Albany, NY 12443

Present Contact Person

NYSDSS Division of Health and Long Term Care (Prim. Care) Albany, NY 12443

Telephone: (518) 473-5840 Fax: (518) 474-0951

Also, issue code 270 was inappropriately named the Physically Handicapped Children's Program. It is in fact, to be used for issues administered by the Care at Home Waiver Program. Please note, until the necessary programming changes have been made, the DSS-457 will continue to reflect Physically Handicapped Children's Program for issue code 270. (There is a Physically Handicapped Children's Program administered by the Department of Health, whose issues are generally not hearable by this office).

Intake staff should note when utilizing issue code 270, whether for Care at Home I, II, III, IV, or V, that "OMRD" must be added to the second agency field. This will ensure notification to Susan Grasso of the Office of Mental Retardation and Developmental Disabilities (OMRDD). Although OMRDD is only concerned with Care at Home III and IV, in the interests of simplifying our coding procedures, Susan Grasso has agreed to accept requests involving all five programs and will appear for hearings in only those cases administered by OMRDD. The proper coding of these fair hearing requests is as follows:

NYC: NMAP/OMRD Agency:

Upstate: LDSS/OMRD

Category: MΑ Subcategory: None Issue Code: 270

DISC, REDU, DENY, or INAD Action:

The Desk Reference Guide has been appropriately modified. Any questions can be referred to your supervisor or to Susan Fiehl at (518) 473-4779 or via email 90J029.

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Mark Lacivita, Director of Administration Office of Administrative Hearings