Office of Administrative Hearings (OAH)	Transmittal Number: 96-37a
Procedures Transmittal	Date: October 22, 1996
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Distribution:	
ALB OAH Staff [X] UPS ALJs/ [X] SUP ALJs [X] Upstate LDSS [ ]	Subject: Addendum to OAH 96-37 (DSS-4420 Revision)
NYC OAH Staff [X] NYC ALJs/ [X] SUP ALJs [X] NYC Agencies [ ]	

OAH Transmittal 96-37 was inadvertently distributed without Page 2 of the DSS-4420, Notice of Fair Hearing Request and Aid Status. Please review the language below which appears on the reverse of the DSS-4420 and forward any suggested revisions to Sue Fiehl via e-mail 90j029 along with any suggested revisions to Page 1, if you have not yet done so, by Monday, October 28, 1996. Thank you.

Reverse Side, DSS-4420

If the local district has been directed to continue your assistance unchanged, but your case has nevertheless been closed, or your benefits have been reduced or restricted despite this directive you should contact the L & A (Liaison and Adjustment) unit at your local center or the fair hearing unit at your Food Stamp, Medicaid, OES, or BEGIN site, and make an 'aid continuing complaint'. RECIPIENTS OUTSIDE NEW YORK CITY SHOULD CONTACT THEIR CASEWORKERS. You may also contact the state agency at the telephone number and address listed on the front of this notice and ask them to redirect the local district to restore your assistance. If you live in New York City, you may call or visit the New York State Department of Social Services, Office of Administrative Hearings, 3rd Floor, at 80 Centre St. The telephone number for the state agency in New York City is (212) 417-6550.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings