Office of Administrative Hearings (OAH)	Transmittal Number: 96-38
Procedures Transmittal	Date: October 17, 1996
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Distribution:	
ALB OAH Staff [x] UPS ALJs/ [ ] Upstate LDSS [ ] SUP ALJs [ ]	Subject: Telephone Number Changes for Staff Located at 109 East 16th Street
NYC OAH Staff [x] NYC ALJs/ [ ] NYC Agencies [x] SUP ALJs [ ] NOHC & NOES Only	

We have been advised that a new telephone exchange (835) has been assigned to the 109 East 16th Street site resulting in telephone and fax number changes for the New York City Office of Home Care (NOHC), the New York City Office of Employment Services(NOES), and staff assigned to this site in the New York State Department of Social Services, Office of Administrative Hearings.

The new telephone and fax numbers for the Office of Home Care (NOHC) are as follows:

HRA Office of Home Care
ATT: John Turley, Director of Field Operations
109 East 16th Street, Room 838
New York, New York 10003

Telephone: (212) 835-7406
Fax: (212) 835-7238

The new telephone and fax numbers for the Office of Employment Services (NOES) are as follows:

HRA Office of Employment Services
ATT: Alex Tobkes
109 East 16th Street, Room 1015
New York, New York 10003

Telephone: (212) 835-7840
Fax: (212) 835-7841

The new telephone numbers for the Office of Administrative Hearings staff who are assigned to the 109 E. 16th Street location will be distributed as soon as the office telephone directory is revised. In the interim, staff can contact the office by calling Nelly Liranzo at (212) 835-7883.

The changeover to a new exchange for the 109 E. 16th Street building, which is still on-going, may result in some problems during transition. If you experience difficulties in reaching by telephone the above-listed individuals, or any staff at this site, notify Debbie Huber at (518) 473-7051 If you have any questions regarding this transmittal, please contact Sue Fiehl at (518) 473-4779 or via e-mail 90j029.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings