Office of Administrative Hearings (OAH)	Transmittal Number: 95-06
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Distribution:	
ALB OAH Staff [ ] UPS ALJs/ SUP ALJs [ ] Upstate LDSS [X]	Subject: Transmittal of Fair Hearing Decision
NYC OAH Staff [ ] NYC ALJs/ SUP ALJs [ ] NYC Agencies [X]	

As you were previously advised in OAH Transmittal 94-56, the formats of form DSS-4482, Transmittal of Fair Hearing Decision, and Report FH-029, Decisions Transmitted, have undergone a change which took effect with the decisions issued and mailed on January 24, 1995. Previously only NYC received Report FH-029 which provided a list of issued cases. Now, everyone will receive a report of cases issued, arranged by fair hearing number. In addition, the packaging of the decisions has changed.

We are anxious to obtain any feedback on this new procedure to determine which features are helpful or cumbersome in your daily work routine. If you have comments or suggestions, please bring them to the attention of Sharon Silversmith via E-Mail to userid LA0009 or by telephone to (518) 473-4725 by February 3, 1995.

We must have your comments and suggestions by February 3, 1995 if they are to be incorporated into necessary programming changes.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings