Office of Administrative Hearings (OAH)	Transmittal Number: 94-33
Procedures Transmittal	Date: May 23, 1994
Distribution:	
ALB OAH Staff [x] UPS ALJs/ SUP ALJs [x] Upstate LDSS [ ]	Subject: Child Assistance Program (CAP)
NYC OAH Staff [x] NYC ALJs/ SUP ALJs [x] NYC Agencies [ ]	

The CAP (Child Assistance Program), identified as subcategory SPO5, must be notified of fair hearings requested by recipients of ADC who are denied participation in the program or those who are discontinued from CAP. The CAP program is available for clients who are a single parent, are eligible for ADC, have a support order in place for the children, and are financially eligible for CAP. It is a program designed to allow recipients greater benefits than those received on the ADC program. Coding should be as follows:

	NYC	UPSTATE
AGENCY:	IM Center/NIM	LDSS
CAT:	ADC	ADC
SUBCAT:	SP05	SP05
HEARING LOCATION:	80 CENTRE ST.	LDSS
OTHER:	Alma King *	

Until the system can be programmed to generate notice and decisions automatically, it is important to add the following name and address to the "Other" field, for NYC cases only:

* NYC "Other"

Alma King, Site Director
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Office of Administrative Hearings