

| <u>CATEGORY</u> | <u>CHANGE SUBCATEGORY TO AGENCY</u> | <u>CONTACT PERSON AND ADDRESS</u> |
|-----------------|-------------------------------------|--|
| ADC | BEGN to NBEG (NYC BEGIN Program) | Decisions: Mr. Alex Tobkes HRA Office of Employment Services 109 E. 16th Street New York, New York 10003 Notices (457s): Ms. Lila Algo Director of Eligibility HRA Office of Employment Services 109 E. 16th Street, Room 400 New York, New York 10003 |

These coding changes will enable the six agencies to receive electronic transmission of fair hearing documents directly to their respective queues once electronic processing is fully implemented. For coding purposes, these agencies should appear in the first agency field.

In addition, for consistency, Upstate Child Assistance Program cases should be coded using the subcategory CAP, which replaces SP05. Also, Upstate Budgeting after Disqualification issues should continue to be coded with the subcategory BAD.

Please update your records to reflect the above changes. If you have any questions regarding these changes, please contact Ed McCarthy at (518) 473-8920 or Vicki Shuster at (212) 417-4309.

Mark Lacivita, Director of Administration
Office of Administrative Hearings