Office of Administrative Hearings (OAH) Procedures Transmittal			Transmittal Number: 06-12
			Date: September 29 2006
Distribution:			Page: 1 of 1
ALB OAH Staff [X]	UPS ALJs [X]	Upstate LDSS [X]	Subject:
	SUP ALJs [X]		NHMO/NMAP Edit for NYC Managed Care Enrollment Issues
NYC OAH Staff [X]	NYC ALJs [X]	NYC Agencies [X]	
	SUP ALJs [X]		

A new edit was created in the Fair Hearing Information System (FHIS) as of September 23, 2006 which will function when entering agency field NHMO involving a NYC Managed Care enrollment issue. For all NYC hearings set up against agency NHMO (Maximus), Communications Intake Unit staff should enter NMAP in the secondary agency field. The Request Entry screen, PFHREQ, will flash if NMAP is omitted. Coding is, therefore, as follows:

Agency: **NHMO/NMAP**
Category: MA
Subcategory: None
Issue Code: Codes 230-239
Action: DISC, REDU, INAD, or DENY
Aid Status: Aid-Continuing or Non-Aid, as appropriate
Hearing Site: 330 West 34th Street

Maximus (NHMO) is the contracted agent of the NYC Human Resources Administration that handles its managed care enrollments. NMAP must be entered in the secondary agency field to ensure notification to the NYC Medical Assistance Program, as the site of the hearing. (Upstate enrollment issues are handled by the local Department of Social Services and, therefore, all hearing requests on Upstate enrollment issues are coded solely with the LDSS in the first agency field.)

If there are any questions with respect to this transmittal, you may contact your supervisor or Susan Fiehl at (518) 473-4779 or via email susan.fiehl@otda.state.ny.us.

Mark Lacivita, Director of Administration
Office of Administrative Hearings