

Office of Administrative Hearings (OAH) Procedures Transmittal			Transmittal Number: 02-02
			Date: January 15, 2002
Distribution:			Page: 1 of 1
ALB OAH Staff <input checked="" type="checkbox"/>	UPS ALJs <input checked="" type="checkbox"/>	Upstate LDSS <input checked="" type="checkbox"/>	Subject: New Field on FHIS Request Screen (Office/Unit and Worker Numbers)
	SUP ALJs <input checked="" type="checkbox"/>		
NYC OAH Staff <input checked="" type="checkbox"/>	NYC ALJs <input checked="" type="checkbox"/>	NYC Agencies <input checked="" type="checkbox"/>	
	SUP ALJs <input checked="" type="checkbox"/>		

Effective Monday, January 14, 2002, there will be an additional field displayed on the Fair Hearing Information System (FHIS) on the Request screen (PFREQ1) . Information will now be pulled over from the Welfare Management System indicating **Office/Unit** and **Worker** numbers. The same information has been appearing on the Appellant Information screen (PFINQ1) for approximately a month and is primarily useful to New York City Human Resources Administration staff in case identification. For Upstate cases, to the extent that information is available on WMS, it will also pull over into the Office/Unit and Worker fields.

If there are any questions with respect to this transmittal, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90J029@dfa.state.ny.us.



Mark Lacivita, Director of Administration
Office of Administrative Hearings