Office of Administrative Hearings (OAH)	Transmittal	
Procedures Transmittal	Number:	01-13
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ALB OAH Staff X UPS ALJs X Upstate LDSS X SUP ALJs X	Subject: Cha FH	ange in Categories on IS
NYC OAH Staff X NYC ALJs X NYC Agencies X SUP ALJs X		

Users of the Fair Hearing Information System (FHIS) will have noted the use of FA (Family Assistance) rather than ADC (Aid to Dependent Children) and SNA (Safety Net Assistance rather than HR (Home Relief) in the Category field as of February 11, 2001.

Communications Intake Unit staff should be entering FA and SNA on all new requests. Requests entered prior to February 11, 2001 have been converted to reflect the new categories.

If there are any questions with respect to this transmittal, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90J029@dfa.state.ny.us.

Mark Lacivita, Director of Administration Office of Administrative Hearings

Mark Jacusta