

Office of Administrative Hearings (OAH)	Transmittal Number: 00-27
Procedures Transmittal	Date: July 25, 2000
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Distribution:	
ALB OAH Staff [x]    UPS ALJs/ [ ]    Upstate LDSS [ ]	Subject: Change in Address for HRA Fair Hearings Contact, Constance Lopez
SUP ALJs [ ]	
NYC OAH Staff [x]    NYC ALJs/ [ ]    NYC Agencies [x]	
SUP ALJs [ ]    HRA Only	

Effective immediately, the address and telephone number has changed for Constance Lopez, Director for the New York City Human Resources Administration (HRA) Fair Hearings. Ms. Lopez is the one of the contacts for hearings coded with the agency field NIM (unknown Income Support Center) or N0\_\_ (Income Support Center). She will continue to be sent hearing information (OAH 1891, OAH 457, modifications, decisions, etc.) at 14 Boerum Place, New York, NY; however, all first-class mail should be addressed, as follows:

Former Address

HRA Fair Hearings  
Att: Constance Lopez, Director  
180 Water Street, 20th Floor  
New York, New York 10038

Current Address

HRA Fair Hearings  
Att: Constance Lopez, Director  
19th Floor, Room 1916  
180 Water Street  
New York, New York 10038

Telephone: (212) 331-4253  
Fax: (212) 331-5739

Please update your records to reflect this change. Any questions can be directed to your supervisor or to Sue Fiehl at (518) 473-4779 or via email 90j029@dfa.state.ny.us.

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Mark Lacivita, Director of Administration  
Office of Administrative Hearings