Office of Administrative Hearings (OAH)	Transmittal Number: 99-52
Procedures Transmittal	Date: November 23, 1999
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Distribution:	
ALB OAH Staff [x] UPS ALJs/ [ ] Upstate LDSS [ ] SUP ALJs [ ]	Subject: Change of Contact for NYC Department for Homeless Services (Office of Legal Aff.)
NYC OAH Staff [x] NYC ALJs/ [ ] NYC Agencies [x] SUP ALJs [ ] HRA & NDHS Only	

Effective immediately, there has been a change in contact person for the NYC Department of Homeless Services (NDHS), Office of Legal Affairs. The change is as follows:

Former Contact Person	New Contact Person
Dept. of Homeless Services (OLA) Attention: Hubert Lindsay 60 Hudson Street, Room 808 New York, New York 10011	Dept. of Homeless Services (OLA) Attention: Winston Taylor 60 Hudson Street, Room 808 New York, New York 10011 Telephone: (212) 274-5000 Fax: (212) 619-0073

The input of NDHS in the agency field on the PFREQ1 screen on the Fair Hearing Information System (FHIS) will result in initial notification and all subsequent hearing-related communication to Mr. Taylor. If you have any questions, please contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90j029.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings