

Office of Administrative Hearings (OAH)			Transmittal Number: 96-02
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Distribution:			
ALB OAH Staff [X]	UPS ALJs/ [X] SUP ALJs [X]	Upstate LDSS []	Subject: Revised Sub-Category List and Distribution of Disposition Codes
NYC OAH Staff [X]	NYC ALJs/ [X] SUP ALJs [X]	NYC Agencies []	

Attached for your information is a revised Sub-Category list and a copy of the Disposition Codes for Adjourned, Defaulted, and Withdrawn cases.

The revised Sub-Category list replaces page B-15 of the Office of Administrative Hearings Procedural Manual, Fair Hearing Information System (FHIS), Section B.

The Disposition Codes were recently distributed as an attachment to OAH Transmittal 95-10, Revised NYC ALJ Adjournment Memo, and OAH Transmittal 95-38, Reporting Disposition Codes by Upstate ALJs, which were distributed to certain Upstate and NYC staff and is being redistributed for your reference.

Mark Lacivita, Director of Administration
Office of Administrative Hearings

Attachments

DISPOSITION CODES

ADJOURNMENT/REOPEN RELATED

- 01 Administrative - Calendar Rolled
- 02 Administrative - Overloaded Calendar
- 03 Hearing Officer - Initiated at Hearing and or Personalized
- 04 Administrative - Combine Files/Add Issues
- 05 ADH - Unclaimed Certified Mail
- 06
- 07 ADH - Waiver Withdrawn by Recipient
- 08 ADH - Case Resubmitted by Agency
- 09 Administrative - Error in Name, Address, etc.
- 10 Administrative - Awaiting Outcome of Litigation

- 46 Administrative - Agency Change (Add/Delete/Location)

- 19 Awaiting Written Confirmation of Withdrawal from Agency
- 20 Appellant Incarcerated
- 21 Lack of Child Care
- 22 Educational (Class/Exams)
- 23 Employment Conflicts
- 24 Interpreter Needed
- 25 Medical - AC Pending Medical
- 26 Medical - Appellant/Children are ill
- 27 Medical - Appellant Homebound
- 28 Preparation Time - Appellant
- 29 Preparation Time - Representative Recently Retained
- 30 Preparation Time - Awaiting Documents
- 31 Pending Outcome of Lawsuit (Appellant/Representative)
- 32 Witness Not Available
- 33 Representative Not Available
- 34 Representative Not Retained
- 35 Representative Lost Contact with Appellant
- 36 Scheduling Conflict (Appellant/Representative)
- 37 Time Change
- 38 Lack of Transportation/Funds
- 39 Car Trouble

- 49 Transportation Delays

- 40 Out of Town (Family Illness/Emergency)
- 41 Funeral
- 42 Inclement Weather
- 43 Arrived Late at Hearing
- 44 Had to Leave Before Hearing was Called
- 45 Religious Holiday/Observance

- 47 Possible Resolution
- 48 Other Appellant/Representative Reason

- 60 Agency Representative Witness Not Available
- 61 Agency Facility Not Available
- 62 Agency Needs Time to Prepare
- 63 Other Agency Reason

- 70 Telephone Hearing - Appellant Not Home, Not Available
- 71 Telephone Hearing - Appellant Deceased and Family Awaiting Authorization to Pursue Hearing
- 72 Telephone Hearing - Telephone Disconnected/Wrong Number

- 73 Telephone Hearing-Aw
- 74 Telephone Hearing-Appo
Homebound Telephone H
adjourning to a regul:

WITHDRAWAL RELATED

- 80 Telephone Hearing -
Abandoned/Returned/Un
- 81 Appellant Deceased
- 82 Signed Withdrawal Rec
- 83 Issue Resolved
- 84 Appellant No Longer W
- 85 Appellant Withdrew at
- 86 Administrative - Dup
- 87 Administrative - No
- 88 Administrative - Ab

DEFAULT RELATED

- 90 Client Appeared Late
- 91 Client Appeared Late

- 50 Non-Receipt or Late R
- 51 Administrative - Notic
- 52 Appellant Thought Iss
- 53 Unable to Contact Adjo
- 54 Appellant Mistook the

SUB-CATEGORY LIST

BAD Budgeting After Disqualification (Upstate only)
 CAP Child Assistance Program (Upstate only)
 CIS1 Cooperative Institution Section - OMH
 CIS2 Cooperative Institution Section - OMRDD
 CORT Court-Ordered Hearing or Rehearing
 DWOH Decision Without Hearing
 FSDH FS Administrative Disqualification Hearing
 HOLD Any file not to be scheduled until advised
 IDD Interdistrict Dispute
 KFC Kinship Foster Care
 MAR MA only Recertification (NYC only)
 NEMP Medical Employability (Nassau)
 OHC2 Office of Home Care - PERS Unit (NYC only)
 OHC3 Office of Home Care - CHHA Unit (NYC only)
 OHSM Office of Health Systems Management
 PADH PA Administrative Disqualification Hearing
 PAFS Public Assistance Food Stamps
 PERS Personalized to ALJ; special handling
 PFDH PA and FS Administrative Disqualification Hearing
 PHAR 1995 Pharmacy Co-Payment
 SHLT Shelter; Tier II Involuntary Discharge (Upstate only)
 SOS Stipulation of Settlement Hearings (NYC only)
 SPEC EPIC Special MA Hearings
 SPH Personal Care Services (Nassau/Suffolk)
 SP01 No Notice Rec'd -Single-Issue (NYC DISC or REDU only)
 SP02 Held in Triage Part -Single Notice NYC only
 SP28 Podiatry Services - Chapt. 41
 SP29 Medicaid Co-payment
 SP30 Catanzano-CHHA Action Disagrees w/Physician's Order
 TPR Third-Party Resources (When only issue)
 TRAN Transportation Reimbursement to Drug Rehab Prog (NYC only)
 74H 74H Req. (Ulster/Oneida)

SUB-CATEGORIES FOR HOMEBOUND CLIENTS

SP11	MA Homebound	SP16	OHC Homebound (NYC)
SP12	HEAP Homebound	SP17	PA Homebound
SP13	SERV Homebound	SP18	CWA Homebound (NYC)
SP14	CASA Homebound (NYC)	SP19	OHSM Homebound
SP15	FS Homebound	SP20	OES Homebound (NYC)
		SP21	Upstate Homebound
		SP24	Abandoned or Withdrawn Home Hearing

Revised 10/13/95