

Office of Administrative Hearings (OAH) Procedures Transmittal	Transmittal 18-09
Distribution:	Date: October 31, 2018
Albany OAH Staff <input checked="" type="checkbox"/> Rest of State Hearing Officers <input checked="" type="checkbox"/> Supervising Hearing Officers <input checked="" type="checkbox"/> NYC OAH Staff <input checked="" type="checkbox"/> NYC Hearing Officers <input checked="" type="checkbox"/> Supervising Hearing Officers <input checked="" type="checkbox"/> Rest of State Social Service Districts <input checked="" type="checkbox"/> NYC Agencies <input checked="" type="checkbox"/>	Subject: Revised Format Change to Agency Notices

This amends Office of Administrative Hearings Procedures Transmittal 18-08 dated October 18, 2018. Effective November 1, 2018, PLACE OF HEARING which was just added to all Agency Notices (OAH - 457, OAH - 1891, OAH - 2846, OAH - 5472, OAH - 9999, etc.) generated by the FHS750 and FHS470 will now be located just above the comments as follows:

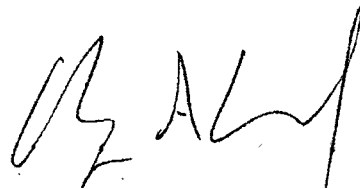
PLACE OF HEARING : NY OTDA FAIR HEARINGS
14 BOERUM PLACE
FIRST FLOOR - RECEPTIONIST -
BROOKLYN NY 11201-5102

COMMENTS:

The record layout for PLACE OF HEARING remains unchanged (please refer to Transmittal 18-08).

This change was made to accommodate the COLD application. Agency Notices generated by the FHS470 between October 27, 2018 and October 31, 2018 have been reloaded to the COLD application with the new notice format. These notices have a create date of 10/31/18.

We apologize for any inconvenience this may cause. Questions should be directed to Samantha Wilbur at 518-486-6136 or Samantha.Wilbur@otda.ny.gov.



Roy A. Esnard, Deputy Commissioner

Office of Administrative Hearings